

1. Job details	
Job title	Auxiliary Nurse
Salary band	Band 9
Accountable to	Registered Manager

2. Job summary
The role of Auxiliary Nurse is to support the rest of the staff in maintaining a high level of care to all our Residents. It involves a great deal of flexibility, in order to enable our Residents the individuality and dignity they need. You will in turn be supported by the Trained Nurse in charge of your shift.

3. Main duties and responsibilities	
1	Provide and assist with the personal hygiene care of Residents
2	Assist Residents with dressing and undressing
3	Assist Residents with toilet requirements
4	Assist Residents with bathing and hair care
5	Make up Residents beds
7	Laundry work (washing, drying and ironing)
8	Assist with the preparation of food for Residents e.g. vegetables, roasting meat. Clean and tidy the kitchen after food has been prepared
9	Distribute meals and drinks to Residents and assisting Residents (laying tables and trays as required)
10	Perform any other duties commensurate with these responsibilities, the band of the post and skills and qualifications of the post-holder.

<b>4. Person specification</b>			
This is a specification of the experience, skills etc. that are required to effectively carry out the duties and responsibilities of the post (as outlined in the job description) and forms the basis for selection.			
<b>Requirements</b>	<b>Essential and desirable criteria</b>		<b>Method supporting assessment</b>
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<b>Education and qualifications</b>			
Educated to GCSE level or equivalent (Grade C)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application form/interview
NVQ level 2 and/or 3	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Application form/interview
<b>Experience</b>			
Experience of providing personal care to elderly residents	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Application form/interview
Experience working within a care home setting	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Application form/interview
<b>Skills, knowledge and abilities</b>			
Excellent interpersonal with ability to communicate effectively at all levels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Application form/interview
Understand the importance of resident care and following a Plan of Care	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application form/interview
Attention to detail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application form/interview
Ability to work as part of a team and individually	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application form/interview
<b>Motivation</b>			
Ability to work on own initiative	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application form/interview
Willingness to adapt and learn new skills	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application form/interview
Flexibility in regard to shift patterns e.g. weekend work and night duty	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Application form/Interview

This job description is intended as an outline indicator of general areas of activity and will be amended in light of the changing needs of St John Ambulance. It is expected that the post holder will be as positive and flexible as possible in using this document as a framework.

Initials: HR	Date of preparation: 28/01/2015
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