



Job Title:	Ambulance Crew – Emergency Care Attendant	Job Band:	Band 6
Reporting to:	Station Team Leader	Size of Team:	120-160
Direct Reports:	0		

Ambulance Crew are responsible for the provision of high quality and effective clinical care to the community, responding to a wide range of situations including medical emergencies, inter-hospital transfers, urgent hospital admissions, routine journeys and other allocated operational activities commensurate with your role. You will drive a range of vehicles provided for by the SJA, under both emergency and non-emergency conditions as required.

Key Responsibilities

- Transport, assess and attend to patients and service users within the care of St John Ambulance in accordance with policies and procedures.
- Accurately complete all documentation relating to patients, vehicles and equipment and submitted in accordance with policies and procedures.
- Provide treatment and care up to the post-holder’s agreed clinical scope of practice and customer requirements.
- Take relevant information at the scene, reporting to healthcare professional, hospitals or others as required whilst ensuring patient confidentiality is maintained.
- Be aware of the patient’s social and environmental condition and report any matters of concern to the appropriate person or body.
- Actively participate in personal and environmental cleaning routines (including vehicles, equipment and areas of the garaging facilities) to ensure that infection prevention and control standards are adhered to.
- Drive all vehicles in accordance with the SJA driving policy while demonstrating consideration for the comfort and safety of the patient.
- Carry out vehicle and equipment checks at the start of and during each shift to ensure the readiness of the vehicle, equipment and consumables to respond as required. Report all defects and damage in accordance with SJA policies and procedures.
- Achieve and maintain competence in all relevant skills and knowledge, actively engage in CPD events and keep a personal development portfolio.
- To be flexible by traveling between stations in another district within the region to cover the required service. You will also be expected to work a shift pattern and unsociable hours where required.
- Perform any other duties commensurate with these responsibilities, the band of the post and skills and qualifications of the post-holder.

You will



BE PART OF A LIFE SAVING TEAM



Person specification

This is a specification of the experience, skills etc. that are required to effectively carry out the duties and responsibilities of the post (as outlined in the job description) and forms the basis for selection.

Requirements	Essential	Desirable
Education and Qualifications		
Educated to GCSE level or equivalent (Grade C) inc Maths & English	✓	
Full UK manual driving licence with category B. No more than 6 penalty points	✓	
Full UK manual licence with C1, D & E categories		✓
Level 3 CERAD driving qualification or be able to progress to successful completion within 1 month of commencing the role		✓
Emergency Care Attendant qualification or equivalent		✓
Experience		
Experience of emergency and non-emergency driving with a statutory service, military service or SJA	✓	
A minimum of two years driving experience since first holding a full UK Licence	✓	
Experience of working with bariatric, paediatric and neonatal patients		✓
A minimum of one-year experience of front line emergency responding		✓
Skills, knowledge and abilities		
Excellent interpersonal skills with ability to communicate effectively at all levels	✓	
Ability to use Microsoft® applications at intermediate level	✓	
Ability to complete paperwork to exacting standards	✓	
Demonstrate ability to work shift patterns planned over 24hrs, 365 days a year in an emergency ambulance environment	✓	
Ability to prioritise objective and work schedules to make best use of time and resources	✓	
Ability to deliver a high-quality patient experience and ensure customer satisfaction at all times	✓	
You will be required to work as a part of a team, be flexible to support changing customer and business needs and travel across the Sector.	✓	

This job description is intended as an outline indicator of general areas of activity and will be amended in light of the changing needs of St John Ambulance. It is expected that the post holder will be as positive and flexible as possible in using this document as a framework.

Initials: FTO

Date of preparation: 05/11/2018