

Volunteer role description

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Role details	
Role title	Safeguarding Team Member
Time commitment	As required – evenings and weekends
Accountable to	District Safeguarding Lead

The District Safeguarding Officer is the main point of contact and will provide Safeguarding Team Members with support and supervision.

Purpose of the role?
Safeguarding team members work with the District Safeguarding Lead (DSL) to support the safe working with children and adults at risk of harm throughout the specified district. Team members may wish to specialise in one or more of the main activities.
What would you be involved in?
<p>Section A (for all Safeguarding Team Members):</p> <ul style="list-style-type: none">Supporting the DSL in the direct monitoring of the implementation and application of the safeguarding policy throughout the District.Responding appropriately to all wishing to raise concerns or seeking help and guidance on any questions connected with Safeguarding policy and procedures (e.g. by answering, escalating or correctly signposting the individual raising the concern).Attending district Safeguarding team meetings, district meetings and annual Safeguarding CPD seminar and workshops.Performing one or more of the activities from Section B. <p>Section B (one or more):</p> <ul style="list-style-type: none">Supporting the DSL in visiting all units twice a year (one announced and one unannounced) and maintaining a high profile to all volunteers, employees and their families or service users.Supporting (and liaising with) the DSL and the National Safeguarding department (NSD) in dealing with allegations or suspicions of abuse.Supporting the DSL by fulfilling administrative duties as required.Assisting the DSL in identifying and delivering Safeguarding training.Assisting the DSL in developing and maintaining links with relevant statutory authorities and other voluntary organisations as delegated.Providing practical support and assistance for volunteers, employees and their families when required, in dealing with the effects of allegations or suspicions of abuse.
Support and training available?
<ul style="list-style-type: none">Attending and completing appropriate training within the first 12 months in the role, as specified at the time of appointment.Undertaking regular on-going training (e.g. training and seminars on safeguarding issues) for personal and professional development.Extensive support structure available and policy framework in place.
Location of this volunteering role?
Role will support a DSL covering a geographical area of England.
Role specific commitments?
<ul style="list-style-type: none">The role is non-operational and non-uniformed.Team members may hold another St John Ambulance role.This role requires an enhanced Disclosure and Barring Service (DBS) check.

What are we looking for?

Essential

- Willingness to attend and ability to successfully complete training in *Safeguarding Awareness, Safeguarding in Practice and Working safely with Children & Adults at Risk of Harm*.
- Excellent interpersonal skills with effective communication.
- Understanding of the need for absolute confidentiality and the ability to handle sensitive issues, information and situations discreetly.
- Possessing energy, commitment and enthusiasm towards the charity.
- Willingness and ability to travel to St John Ambulance sites within the district.

Desirable

- Already successfully completed training in *Safeguarding Awareness, Safeguarding in Practice and Working safely with Children and Adults at Risk of Harm*
- Relevant experience of working with people below the age of 18 and/or adults at risk of harm.
- Working Knowledge of SJA policies (inc. working safely with children and adults at risk of harm)
- Ability to plan and co-ordinate.
- Ability to meet the requirements of one or more activities in Section B.

This role is exempt from the provisions of the Rehabilitations Offenders Act.

This role description is intended as an outline indicator of general areas of activity and will be amended in light of the changing needs of St John Ambulance. It is expected that the post holder will be as positive and flexible as possible in using this document as a framework.

Prepared by: Volunteering & Safeguarding

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