

## 1. Role details

<b>Role title</b>	<b>Advanced First Aider (AFA) – Event services</b>
<b>Time commitment</b>	<b>Average of four activities a month – mainly evenings and weekends</b>
<b>Accountable to</b>	<b>Line manager</b>

These people will be your main point of contact while volunteering for St John Ambulance. They will provide you with the support and supervision necessary for you to perform your role.

## 2. Role summary

As an advanced first aider, you will be responsible for providing first aid to the public at events (large, small, commercial and community). You will need to be kind, caring and conscientious whilst maintaining best practice treatment at all times. This role can lead on to more advanced roles including patient transport, cycle response, and ambulance based roles.

## 3. Main duties and responsibilities

<b>1</b>	Assess and attend to patients within the care of St John Ambulance (SJA) in accordance with policies and procedures
<b>2</b>	Accurately complete all documentation relating to patients and equipment and submit it to SJA management as directed
<b>3</b>	Provide treatment up to the level of AFA in line with role competency and current best practice
<b>4</b>	Take relevant information from the patient or others at the scene, reporting to a healthcare professional, or others as required, whilst ensuring patient confidentiality is maintained
<b>5</b>	Actively participate in personal and environmental cleaning routines (including equipment) to ensure that infection prevention and control standards are adhered to
<b>6</b>	To follow current best practice, St John Ambulance policies (and associated procedures) and to perform your role (including use of any equipment) in a safe, legal and effective manner
<b>7</b>	Ensure that equipment being used is fit for purpose, used correctly and is clean and report defects to equipment and any other operational issues as soon as possible
<b>8</b>	When working with first aiders, act as a clinical supervisor and mentor as necessary
<b>9</b>	Achieve and maintain competence in all relevant skills and knowledge and keep up to date volunteering records as needed
<b>10</b>	Encourage patients to provide feedback (including compliments and raising concerns) on the quality of the service we have given, explaining the communication channels that are available
<b>11</b>	Perform any other duties commensurate with these responsibilities, the management level of the post and skills and qualifications of the post-holder.

## 4. Skills you will develop and training you will receive

Clinical supervision skills, advanced patient assessment skills, communication skills, radio communications

<b>5. Person specification</b>			
This is a specification of the experience, skills etc. that are required to effectively carry out the duties and responsibilities of the post (as outlined in the role description) and forms the basis for selection.			
<b>Requirements</b>	<b>Essential and desirable criteria</b>		<b>Method supporting assessment</b>
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<b>Education and qualifications</b>			
Educated to GCSE level or equivalent (Grade C)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Application form/interview
Completed training as an event first aider for St John Ambulance or equivalent training with a recognised clinical or first aid organisation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application form/interview
<b>Experience</b>			
Have completed twelve months in role as a first aider or similar role	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application form/interview
<b>Skills, knowledge and abilities</b>			
Excellent interpersonal skills with ability to communicate effectively at all levels	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application form/interview
Ability to use Microsoft® applications at intermediate level	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Application form/interview
An enthusiasm for the work of St John Ambulance and an appreciation of our values	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application form/interview
Able to work as part of a team and under direction	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application form/interview
Able to lead a team	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Application form/interview
<b>Motivation</b>			
Ability to work on own initiative	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application form/interview
Willingness to adapt and learn new skills	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application form/interview
Willingness to travel to events	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Interview

**This role is exempt from the provisions of the Rehabilitations Offenders Act**

This role description is intended as an outline indicator of general areas of activity and will be amended in light of the changing needs of St John Ambulance. It is expected that the post holder will be as positive and flexible as possible in using this document as a framework.

Prepared by: Volunteering	Date of preparation: January 2015
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